

Please ask for: Tony Rose

Your ref:

Direct Line/Ext: 01822 813664

My ref AAR/Council.02.10.2012

email: arose@westdevon.gov.uk

Date: 24th September 2012

COUNCIL SUMMONS

You are hereby summoned to attend a Meeting of the **WEST DEVON BOROUGH COUNCIL** to be held at the Council Chamber, Council Offices, Kilworthy Park, **TAVISTOCK** on **TUESDAY** the **2nd** day of **OCTOBER 2012** at **4.30 pm**.

Prior to the Meeting, the Reverend N Shutt has been invited to say prayers.

THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED.

1. Apologies for absence
2. Declarations of Interest
Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Monitoring Officer in advance of the meeting.

Page No.

3. To approve and adopt as a correct record the Minutes of the regular Meeting of the Council held on 31st July 2012 1
4. To receive communications from the Mayor or person presiding
5. Business brought forward by or with the consent of the Mayor
6. To respond to any questions submitted by the public and to receive deputations or petitions under Council Procedure Rule 21
7. To consider motions of which notice has been submitted by Members of the Council in accordance with Council Procedure Rule 15
8. To consider questions submitted by Members under Council Procedure Rule 21
9. To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Minutes which require approval

- (i) **Audit Committee**
Meeting held on 31st July 2012 8
- Unstarred Minutes to agree**
Members are recommended to agree:
- AC 9 System of Internal Control; and Annual Governance Statement**
The draft Annual Governance Statement for 2011/2012 and supporting evidence provided by the presented report and approval Statement be adopted by the Council.
- (ii) **Community Services Committee**
Meeting held on 4th September 2012 11
- (iii) **Planning & Licensing Committee**
Meeting held on 14th August 2012 15
- Meeting held on 11th September 2012 24
- (iv) **Resources Committee**
Meeting held on 18th September 2012 38
- Unstarred Minutes to agree**
Members are recommended to agree:
- RC13 Medium Term Financial Strategy 2013/14 to 2012/17**
It was then **RESOLVED** to **RECOMMEND** to Council that:
1. The Financial Strategy, including the schedule of Earmarked Reserves, be accepted as a foundation document for the Council's budget setting process;
 2. The minimum level of the Unearmarked General Fund Revenue Reserves be maintained to at least £750,000 (as per paragraph 10.3 of the presented report); and
 3. The Senior Management Team be tasked with identifying options for savings necessary to balance the 2013/14 budget.
- RC17 West Devon Members' Bulletin**
It was **RESOLVED** to **RECOMMEND** that the Members' Bulletin be the primary method of communication from officers to elected Members of West Devon Borough Council.
- (v) **Standards Committee**
Meeting held on 4th September 2012 41
- Unstarred Minute to agree**
Members are recommended to agree:

SC 9 General dispensations and amendment to delegation of powers to grant dispensations

It was **FURTHER RESOLVED** to **RECOMMEND** that the delegation of powers to grant dispensations be amended to enable a Standards Sub-Committee or the Monitoring Officer, in consultation with the Chairman and Vice-Chairman of the Standards Committee, to grant dispensations when it would not be expedient to wait until the next scheduled meeting of the Standards Committee.

10. To receive the report of the Chief Executive on the Review of the Blueprint – Resources Bid. 44
11. To receive the report of the Regeneration Officer on the Tavistock Townscape Heritage Initiative Scheme Bid To Follow
12. To Order the affixing of the Common Seal
For the information of Members, a list of documents sealed by the Council and witnessed by the Mayor and the Chief Executive during the period is attached.

PART TWO – ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED (if any).

If any, the Council is recommended to pass the following resolution:

“**RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the Meeting on the grounds that exempt information may be disclosed as defined in Part I of Schedule 12(A) to the Act.”

Dated this 24th day of September 2012



Chief Executive